

## Enrolment Form Period Ending 31 August 2019

I accept the Terms and Conditions of membership of Purbeck U3A as set out herein and wish to enrol with Purbeck U3A for the period(s) indicated below.

Initials ..... Surname: ..... Mr / Miss / Mrs / Ms / Dr / Rev / Prof

Preferred Forename : ..... Tel: .....

Email Address: ..... Mobile: .....

Postal Address. : .....

..... Postcode .....

Emergency Contact: .....

My interest in Purbeck U3A is in the following group(s) *(Please give Leader's name if known).*

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<b>Purbeck U3A Membership period</b>	<b>May 2018 - August 2018</b>	<b>@ £8.00 each</b> .....
<b>Purbeck U3A Membership period</b>	<b>Sept 2018 - August 2019</b>	<b>@ £16.00 each</b> .....
<b>Third Age Matters* (5 magazines p.a.)</b>		<b>@ £2.50 p.a.</b> .....

I remit my subscription in the total amount of £ .....

I consent to the above information provided by me being used until further notice for U3A membership purposes as outlined in the notes overleaf and in accordance with Purbeck U3A Data Privacy Policy. I share / do not share this address with another Purbeck U3A member.

Signed ..... Date .....

Are you a UK Taxpayer ? YES / NO  
If 'Yes' please also complete the Gift Aid Declaration that follows

### Gift Aid Declaration Purbeck U3A (Registered Charity No. 1075342).

Details of Donor:

Title ..... Forename ..... Surname .....

Address .....

..... Post Code .....

I, the Donor specified above, request Purbeck U3A to treat as Gift Aid donations:

- All donations I make from the date of this Declaration until I notify you otherwise.
- All donations I have made 4 years prior to the end of the current financial year and all donations I make from the date of this Declaration until I notify you otherwise.

Signed ..... Date .....

Cheques to be made payable to 'Purbeck U3A' and the payment methods and Terms and Conditions are set out on page 2

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### Payments

Cheques to be made payable to 'Purbeck U3A' accompanied by this form and directed to:

Gill Calvin Thomas, Membership Secretary, 1 Hillview Road, Swanage, BH19 2QU  
or to Patrick Webb, Treasurer, 88 Northmoor Way, Wareham BH20 4EG

*Alternatively:*

Payment may be made by online banking to Purbeck U3A **A/c No. 72007648 Sort Code 60-22-45**

If paying by online banking please notify Purbeck U3A by means of a confirmatory email of the total amount and date paid and member's name. Address email to **subscribe@purbecku3a.org.uk**. You may if you wish attach a completed and signed copy of this enrolment form electronically at the same time.

**N.B.** Your application will not be processed until signed consent is received.

Spouses and Partners are required to complete and submit separate Enrolment Forms due to GDPR and Gift Aid requirements. If you require an additional form this may be obtained from the Treasurer or Membership Secretary.

### Terms and Conditions

Members are required to:

- Abide by the Principles of the U3A movement and the Constitution of Purbeck U3A.
- Comply with and support the decisions of the elected committee of Purbeck U3A.
- Advise the committee of any change in your personal details.

### Membership Subscription

The annual subscription of £16.00 is per person and entitles the member to attend as many groups that they are able, subject to space being available, and that the required level of commitment to each group is possible. Some groups make a small charge to cover refreshments and necessary equipment. Purbeck U3A is a self help organisation and members are expected to help and support the running of groups they attend.

### Publications

'Third Age Matters' is the magazine of the national U3A organisation and is issued in January, April, June, September and November and is an optional extra for which a charge of £2.50 is made to cover postage.

Purbeck U3A news items are routinely published on our website [www.purbecku3a.org.uk](http://www.purbecku3a.org.uk). News items may include photographs of members which may also be posted on social media. A summary of such items may be collated and distributed at intervals to those members who do not have access to a computer. Requests for paper copies of news items should be notified to the Membership Secretary or Treasurer.

### Data privacy

Your membership data as provided by you, is stored on U3A's external membership database entitled 'Beacon' and Purbeck U3A's membership data is held securely and separately from other districts' data. Back up copies of membership data and group records may be held on local computers.

Data is stored and used as set out in **Purbeck U3A Privacy Policy** which is available to view and download from [www.purbecku3a.org.uk](http://www.purbecku3a.org.uk) or may be obtained from any Committee Members. This Privacy Policy also sets out how we may take and use photographs and/or videos of Members. Purbeck U3A Data Controller is Clive Bacon who may be contacted at [datacontrol@purbecku3a.org.uk](mailto:datacontrol@purbecku3a.org.uk).

Beacon systems may be used to contact you about your membership and emails will always include the name of the sender and usually originate from the address of [noreply@u3abeacon.org.uk](mailto:noreply@u3abeacon.org.uk). Please add this address to your address book or white list.

Your email address will only be used by Purbeck U3A to contact you about your membership and other matters that we believe to be of interest to members. Your email address will be added to our Broadcasts distribution list and Broadcasts are sent intermittently but on average number less than 3 per month. Please add [broadcasts@purbecku3a.org.uk](mailto:broadcasts@purbecku3a.org.uk) to your address book or white list. You may unsubscribe from these Broadcasts at any time. Your email address will not be passed on or used outside U3A.

### Gift Aid Declarations

You must pay an amount of Income Tax and /or Capital Gains Tax at least equal to the tax that the charity reclaims on your donations in the tax year (currently 25p for each £1 you give).

If, in the future, your circumstances change and you no longer pay tax on your income and / or Capital / Gains Tax equal to the tax that the charity reclaims, you may cancel your Declaration.

You may cancel this Declaration at any time by notifying us.

If you pay tax at the higher rate you can claim further tax relief in your Self Assessment Return.

If you are unsure whether your donations qualify for Gift Aid tax relief, ask the charity or ask your local Tax Office for leaflet IR65.